How to download your tax calculations and tax year overviews

1 Click on the link below to Sign in to your HMRC account

https://www.gov.uk/log-in-register-hmrc-online-services

2 Scroll to the bottom of the page and click on the link View your personal tax account

Personal tax account

Use your personal tax account for non-business taxes and benefits.

You can:

- manage your personal details
- view your Income Tax estimate and find out more about your tax code
- check how much Income Tax you paid last year
- claim a tax refund
- view your National Insurance record and State Pension forecast
- manage your tax credits

View your personal tax account

3 Click on Self Assessment box

Self Assessment

View and manage your Self Assessment tax return. The deadline for online returns is 31 January 2022.

Complete your tax return

Make a payment

View your payments

Check if you need to fill in a tax return

4 Scroll to the bottom of the page - Previously filed returns

Previously filed returns

<u>6 April 2019 to 5 April 2020</u>

Amend this return Get your SA302 tax calculation View your tax year overview

5 Click on **Get your SA302 tax calculation** to download the latest tax calculation. On the next page click **Continue to your SA302.**

6 At the bottom of the tax calculation click to print the tax calculation and then save as PDF file.

Print your full calculation

7 In order to download the previous 2 years tax calculations click on **View more previous** years Self Assessment under **Previously filed returns** and click **Get your SA302 tax** calculation for each year and then click to print and then save as PDF at the bottom.

View more previous years Self Assessment

8 To download your latest 3 tax year overviews click on **View your tax year overview** under **Previously filed returns**.



9 Use the drop down box to pick the date and then click Go. Click **Print your tax year overview** to save as PDF. Repeat for previous 2 years tax year overviews.

Print your tax year overview